

Year 4 Residential Visit to Hindleap Warren Outdoor Centre

Wednesday 23rd – Friday 25th March 2022



July 2021

Dear Parents and Carers,

We have provisionally booked a residential trip to Hindleap Warren on **Wednesday 23rd – Friday 25th March 2022**. We are very fortunate to secure this booking as Hindleap Warren is extremely popular with schools.

- The cost of the trip will be approximately **£200** per child; however, this will depend on final numbers. Please be advised that the trip will only go ahead if there is a sufficient number of pupils.
- The deposit of **£45** will be required by **Friday 3rd September 2021** to secure your child's place on the trip. Please note that the deposit is non-refundable unless the school cancels the trip.
- The full payment must be received by **31st January 2022** to meet Hindleap Warren's payment deadline.
- In line with Hindleap Warren's policy on refunds, individual cancellations can only be refunded a percentage of payment made on a sliding scale as listed overleaf.
- Please note the compulsory payment dates listed below.
- Payment for this trip can be made via the Scopay online system at any time.
- A suggested instalment schedule has been set to make paying for the trip more convenient. However, this schedule is just a guide.
- A reminder that Tucasi Scopay has a Future Pay Option to make it easier for you to pay for this residential trip. It allows parents to set up payment agreements (set amounts on set dates) and save their card details for these transactions which are kept securely by the bank.

Compulsory Payment Dates

Please ensure that you have paid the following amounts by the dates below:

3 rd September 2021	- £45.00 deposit paid
29 th October 2021	- £50.00 paid (£95.00 received in total)
26 th November 2021	- £55.00 paid (£150.00 received in total)
28 th January 2022	- £50.00 paid (£200.00 Full cost of trip paid)

A suggested instalment schedule would be as follows:

Payment Date	Payment Amount	Balance
27 th July 2021	45.00	45.00
27 th August 2021	30.00	75.00
24 th September 2021	25.00	100.00
29 th October 2021	25.00	125.00
26 th November 2021	25.00	150.00
31 st December 2021	25.00	175.00
28 th January 2022 (may change depending on number of pupils attending)	25.00	200.00

Please note the following cancellation dates/amounts:

Lost deposit charges:

Notice

12 – 9 weeks prior to residential	50% of the FULL cost will be refunded
8 – 4 weeks prior to residential	25% of the FULL cost will be refunded
30 days or less prior to residential	0% - No refund given

Please complete the slip below and indicate whether you want your child to attend the trip. If you have any questions or concerns, you are very welcome to make an appointment to meet with us.

Thank you for your continued support.

Yours sincerely

The Year 4 Team



2022 Year 4 Residential Trip to Hindleap Warren

Child's Name: _____ Class: _____

I would / would not (delete as appropriate) like my child to attend the residential visit to Hindleap Warren Outdoor Centre, from **Wednesday 23rd – Friday 25th March 2022**. for the price of **£200** (approximate depending on number of pupils attending).

1. I have paid the initial deposit of £45.00 online via Tucasi Scopay Date of payment: _____
2. I understand that there are compulsory amounts that need to be paid by stated dates, and failure to meet these payments may result in my child's place on the trip being cancelled, and money paid forfeited according to the sliding scale listed in this letter.
3. By paying the deposit, I agree to the cancellation charges and understand that the deposit is non-refundable unless the trip is cancelled by the school.

I agree to all of the above.

Signed: _____ Parent/Carer

Name: _____ (*printed*)

Date: _____