



Dear Parents

17th July 2020

Instructions for the first two days of term for our new Year 3 children

I hope you have received the information regarding the procedures we have in place for September. Please let us know if you haven't received it and we will send you a copy.

As some of our new children may be feeling a little anxious in September, I would like to welcome our new Year 3 children a little later in the morning, and say goodbye a little earlier for the first two days, so the process can be a little calmer for them. So, please see below for the start and finish times and instructions for **Thursday 3rd and Friday 4th September 2020** for all children starting in Year 3.

Please could you arrive at the Pedestrian Gate along Oakwood Road with your child at the allocated time. You will be able to accompany your child onto the grass area by the Biodome to say goodbye, and then your child will join their class teacher on the playground who will take them into class. Once you have said goodbye, please make your way to the Children's Gate along Gorsewood Road to exit the premises. At collection time, please enter and exit the premises in the same way. There will be members of staff around in the playground to help guide and reassure you.

	Start Time	Finish Time
Willow Class – Mrs Condon & Miss Joyce	9.10am	2.30pm
Hawthorn Class – Miss Chadwick	9.20am	2.40pm
Oak Class – Mrs Sahi	9.30am	2.50pm

I hope all of the information you have received recently has been helpful. If you have any questions or queries, please do not hesitate to email the School Office: info@hermitage.surrey.sch.uk and we would be happy to help you.

I am really looking forward to welcoming our new children in September and getting to know them all.

With kind regards

Mrs J E Harrup
Headteacher